**FLORIDA DIVISION OF VOCATIONAL REHABILITATION (VR)**

**CUSTOMIZED EMPLOYMENT PLAN**

*The following plan must be developed collaboratively between the Service Provider, the VR Participant, the VR Counselor, and the Participant’s support network for Participants with a Customized Employment IPE. The plan should be individualized and based on information gathered during the Discovery process. As specified in the Customized Employment* [*Programmatic Operations Resource Guide (PORG)*](https://www.rehabworks.org/providers/forms-resources.html)*, the Service Provider must complete and submit this form to the VR Counselor no later than 60 days after the open authorization issue date and prior to Placement.*

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| **Participant Name:**  Click or tap here to enter text. | **Case ID Number:**  Click or tap here to enter text. |
| **Service Provider Name:**  Click or tap here to enter text. | **VR Counselor Name:**  Click or tap here to enter text. |
| **Authorization Issue Date:**  Click or tap here to enter text. | **Vocational Goal:**  Click or tap here to enter text. |

1. **ANALYSIS OF THE PARTICIPANT’S STRENGTHS AND CAPACITIES IN RELATION TO EMPLOYMENT:**
2. Describe the participant’s skills related to employment, based on information and observations gleaned through the Discovery process.

Click or tap here to enter text.

1. Describe the potential contributions the participant can provide in a workplace, including work tasks that a participant could perform for an employer.

Click or tap here to enter text.

1. Describe the participant’s interests related to employment.

Click or tap here to enter text.

1. **DESCRIPTION OF CONDITIONS FOR EMPLOYMENT SUCCESS:**
   1. What are the participant’s preferences and needs regarding the following?
      1. Work location:

Click or tap here to enter text.

* + 1. Work hours:

Click or tap here to enter text.

* + 1. Work conditions/environment:

Click or tap here to enter text.

* 1. List members of the participant’s support network who are anticipated to play a supportive role in the participant’s employment goals and the type of assistance each will provide.

Click or tap here to enter text.

* 1. Describe the anticipated supports to be provided by the job coach/employment specialist before and after job placement.

Click or tap here to enter text.

* 1. What strategies will be used to develop natural supports at the job site?

Click or tap here to enter text.

* 1. Describe the anticipated supports to be provided by the employer.

Click or tap here to enter text.

1. **LIST OF POTENTIAL EMPLOYERS FOR JOB DEVELOPMENT**

*For each vocational theme identified during the Discovery process, list at least 20 businesses where people with similar vocational themes work.*

**Theme 1:** Click or tap here to enter text.

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Participant Signature/Date Parent/Guardian Signature/Date (if applicable)

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Service Provider Signature/Date

If you have any difficulty regarding accessibility of this form or any data fields, contact Vocational Rehabilitation:   [VRCommunications@vr.fldoe.org](mailto:VRCommunications@vr.fldoe.org)

For more information about this form and when it is required for use by contracted service providers, refer to the applicable [Programmatic Resource Guide (PORG)](https://www.rehabworks.org/providers/forms-resources.html) which can be found at: <https://rehabworks.org/providers/forms-resources.html>

The Florida Department of Education, Division of Vocational Rehabilitation (VR) is an equal opportunity employer. It is against the law for VR as a recipient of Federal financial assistance to discriminate against any individual in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief. The application process used by VR to determine eligibility for services, any subsequent services and the entire VR process are subject to these non-discrimination requirements. Auxiliary aids and services are available upon request to individuals with disabilities. VR program receives 78.7 percent of its funding through a grant from the U.S. Department of Education. For the 2021 Federal fiscal year, the total amount of grant funds awarded were $176,521,122. The remaining 21.3 percent of the costs ($47,775,094) were funded by Florida State Appropriations. Revised October 2022.